African American Coordinating Committee Meeting
Wednesday, March 19, 2014
356 African American Cultural Center,
Witherspoon Student Center
9:00 a.m. – 10:30 a.m.


Purpose
The African American Coordinating Committee was established in the early 1980's in response to a need for African American students to have a supportive network of advisors and advocates within the university structure. The mission of the African American Coordinating Committee is:

To collectively serve and support the African American student population at NC State. Through collaborative university-wide efforts, the coordinating Committee will seek to ensure the academic success and graduation of every African American student who enters NC State. Relying on the many talents and experiences of this body, students will be a part of an environment that is conducive to their success, both intellectually and socially.

Members
Members consist of a representative from each of the university's colleges. The Coordinating Committee also has representation from other campus units that are significant in the lives of African American students. The African American Coordinating Committee meets on a monthly basis. The work of the African American Coordinating Committee is facilitated by the Vice Provost for Institutional Equity & Diversity.

AGENDA

I. Welcome

II. African American Symposium – Jasmine Omorogbe
   - August 14-15 are the scheduled dates for African American Symposium
   - There will be a summer symposium for the athletes, Summer start and engineering students.

III. New Drop/Add Policy - see background statement on agenda provided by Tracey Ray
   - Conversation focused on the ways that administration could get the word out about the change to the policy and monitoring and practicality
   - How will the drops be tracked and will there be a warning system in place for students who are dropping courses.
   - The tracking system should include the advisor
   - Students should hear the message in multiple ways from multiple places (videos on the website, advisor meetings, case scenarios)
   - Social media should be involved in the roll out of this important information
   - Is there a definition for “extraordinary hardship”
     - Who decides what an “extraordinary hardship”? Is there a process with deciding?
IV. Roundtable announcements

V. USC 110 Course Discussion

- CHASS, Poole and Engineering do not currently have a USC 110 course
- Are there legal issues with batch enrollment?
- Coordinating Committee is looking for an umbrella decision to be made at the Dean, Provost or UDAC level to ensure consistency
- Is it possible to dismantle and add to an “Intro to NC State” course
- This is not a diversity course rather a retention course
  - This viewpoint allows for leadership opportunities with upperclass students (TA)
- (CNR) Sends out letters to parents and students and the Associate Dean is supportive of the course
- Get bullet points about the Ambrose study
- To effectively make this course flourish again is to know the success, retention and graduation data
- Who teaches the summer start USC 110 course?

Next Steps:

- Look for ways to make the colleges consistent on the USC 110 course
- Pull and generate research reports
  - Retention rates of students who were enrolled in USC 110
  - Honors achieved by students who were enrolled in USC 110
  - Graduation rates of students who were enrolled in USC 110
  - University Planning and Analysis should be able to pull this information
- Contact Carrie McLean to discuss the data
- Provide information to the Coordinating Committee during summer meeting
- Present data and findings to UDAC, Provost, Dean’s Council, Associate Deans of Academic Programs

VI. Adjourn

2013-2014 Subcommittees

- Undergraduate Student Access, Admission & Yield (Chair: LaTosha Bradley & Ronnie Chalmers)
- Undergraduate Student Retention & Success (Chair: Tracey Ray)
- Graduate Student Access & Success (Chair: Erin Banks)
- International Engagement (Chair: Sheila Smith-McKoy)
- African American Symposium (Chair: Jasmine Omorogbe)

New Course Drop Policy to begin in 2015

Background:
In November 2012, the UNC Board of Governors discussed a proposal from the Academics First Workgroup (BOG Policy 400.1.5 – Fostering Student Success) which outlined several policies targeted at improving student success across the UNC system schools. One of the recommendations in this proposal was to establish a system-wide policy on Course Adjustment Periods (“Drop/Add”
Periods) limiting the time in which students would be allowed to freely drop and add classes without penalty before the census date. (Note: the Census date is the 10th day of classes from the start of the semester). Students choosing to drop a class after the census date would be penalized by having a “W” or “withdrawal” marked on their transcript; furthermore, courses dropped after the census date would count toward a student’s total attempted credit hours, resulting in potential tuition surcharges for students who exceed 140 attempted credit hours.

**NC State’s Current Policy:**
Courses may be dropped without penalty up to eight weeks (forty days) into the semester. Currently about 94% of seats in NCSU courses remain filled after the end of the drop period. However, those seats that do go unfilled result in approximately thirty thousand lost credit hours for the university each semester.

The goal of this UNC system-wide policy is to address the issue of credit hours lost to courses that are dropped and unable to be picked up by other students.

**NC State’s New Policy to be implemented in 2015:**
Students can drop no more than 16 credit hours after the census date without incurring the tuition surcharge. (Our policy to look at credit hours vs. # of course so as not to penalize students for dropped labs and other 1 hour courses in the same way). Enrollment Management will be working with student government to make students more aware of this policy change. This policy only applies to undergraduate students. Statistics show that of those that graduate from NC State, very few students will be affected by this new policy.

**Tuition Surcharge**
The Board of Governors of the University of North Carolina shall ensure that procedures are established that are necessary to impose a twenty-five percent (25%) tuition surcharge prior to the 2010-2011 academic year and a fifty percent (50%) tuition surcharge beginning with the 2010-2011 academic year on students who take more than 140 degree credit hours to complete a baccalaureate degree in a four-year program or more than one hundred ten percent (110%) of the credit hours necessary to complete a baccalaureate degree in any program officially designated by the Board of Governors as a five-year program. The calculation of the credit hours taken at the constituent institution or accepted for transfer shall include courses failed by the student or that are not completed unless officially dropped by the student pursuant to the academic policy of the appropriate institution. The calculation of the credit hours taken shall exclude hours earned through the College Board's Advanced Placement or CLEP examination, through institutional advanced placement or course validation, or through summer term or extension programs. No surcharge shall be imposed on any student who exceeds the degree credit hour limits within the equivalent of four academic years of regular term enrollment, or within five academic years of regular term enrollment in a degree program officially designated by the Board of Governors as a five-year program.

**Waiver:**
Upon application by a student, the tuition surcharge shall be waived if the student demonstrates that any of the following have substantially disrupted or interrupted the student's pursuit of a degree:

- a military service obligation
- serious medical debilitation
- a short-term or long-term disability
- other extraordinary hardship